

Dr. W. J. Creel School
Parent Involvement Plan and Parent Compact
2009-10

The vision for the future of our students is to develop proficiency in reading, mathematics, writing and science for every student through a challenging, small group instructional model that fosters student success through interaction. Our instructional delivery model focuses on reading. Every child reading on level needing support, or below level, receives multiple small group teacher directed reading lessons daily. The parent is the primary educator of the child and they delegate a portion of that responsibility to us. Our vision is to build and support families; to develop the home environment in order to build stronger students; and to increase the instructional opportunities enabling students to excel in above grade level work. The crucial element of a home connection is fostered through the parent/child reading every day and a structured homework package. Students in K-3 have a uniquely designed monitored home component that utilizes daily take home Reading Bags supported by a training component for parents, and a system for monitoring student progress. Additional reading at home is critical to school success.

A. Policy Involvement

1. **Dr. W. J. Creel School** will hold an annual meeting during the first quarter of each school year. All parents will be invited to attend. Parents will be informed of the school's participation in the Title I Program, how it is implemented and the parent's right to be involved. Success will be measured based on attendance and feedback from parents at the event.
2. **Dr. W. J. Creel School** will provide a variety of meetings and events for parents to attend during the year. The annual Parent Survey will be used to plan programs that are of interest to parents, provide flexible meeting dates and times, and meet specific needs of parents so that participation is possible. Success will be measured based on attendance and feed back from event evaluations as well as the annual Parent Survey and District Client Survey.
3. **Dr. W. J. Creel School** values the involvement of parents and encourages them to participate in meetings to plan, review and improve our programs and volunteer their time. Dr. W. J. Creel School met and exceeded the district's goal for volunteer hours during the 2008-09 school year. The School Improvement Committee (SAC) meets monthly and parents are encouraged to attend. Dr. W. J. Creel School will work jointly with parents to develop a School-Parent-Student Compact and Parent Involvement Plan that outlines how parents, the school, and students will share the responsibility for improved student achievement. Parents will be invited to participate in the Title I Advisory Committee meeting held yearly in the spring and will plan, develop and review the compact, Parent Involvement Plan and other Title I components. All parents are encouraged to volunteer in some capacity (i.e. PTA (Parent-Teacher Association), field trips, Book Fair, Eagle Press Publishing, Reading is Fundamental (RIF), Odyssey of the Mind, Lego Club, Chess Club, classroom/school volunteer, special events and activities). Parents will be asked to evaluate and provide feedback about Dr. W. J. Creel School's policies, procedures and programs through the annual Parent Survey. The feedback will be used for future planning.
4. Information about academic programs, Sunshine State Standards (SSS), Grade Level Expectations (GLEs), Title I, and academic assessments will be shared with parents at Open House, the bi-monthly Creel Chronicle newsletter, grade-level newsletters, individual meetings with the principal, parent conferences, school and district websites and by parent request. Teachers will communicate with parents through Edline and provide parents with student grades through the Grade Quick program. Dr. W. J. Creel School will purchase a student planner for each student in grades 1-6. The planner will be a tool for organization and communication for teachers, students and parents.
5. Parents will be asked to evaluate and provide feedback on the school and programs at **Dr. W. J. Creel School** in our annual Parent Survey and District Client Surveys sent home each spring. The information provided in these surveys will be used for future planning. Any concerns will be shared with the local educational agency (LEA).

B. Compact: Shared Responsibilities for High Student Academic Achievement

Dr. W. J. Creel School and the parents of students participating in activities, services, and programs funded by Title I, Part A of the Elementary and Secondary Education Act (ESEA) agree that this compact outlines how parents, the entire school staff, and the students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve the state's high standards.

School Responsibilities

Dr. W. J. Creel School will:

1. Provide high-quality curriculum and instruction and instruction in an supportive and effective learning environment that enables the participating children to meet the state's student academic achievement standards as follows:
 - Provide multiple reading lessons to children reading on grade level with support or below grade level,
 - Provide small group, teacher-directed reading lessons at the level of the child,
 - Provide two math lessons daily,
 - Provide a monitored home reading program to students in K-3rd grade,
 - Use the Response to Intervention (RTI) method to provide individualized instruction to identified children, and
 - Teach the Sunshine State Standards (SSS)
2. Hold parent-teacher conferences during which this compact will be discussed as it relates to the individual child's academic achievement. Specifically, those conferences will be held:
 - During two formal district planned conference nights,
 - During the annual Open House night, and
 - Ongoing throughout the year as requested by the administration, teacher or parent.
3. Provide parents with frequent reports on their children's progress. Specifically, the school will provide reports as follows:
 - 4 report cards a year,
 - 4 interim reports a year,
 - Parent conferences, and
 - Other forms of communication such as academic letters, notifications of events, school planners, newsletters, email, phone calls, individual meetings with the principal, and child study meetings.
4. Provide parents with reasonable access to staff. Specifically, staff will be available for consultation with parents are follows:
 - Consultations will be provided by request through the office, teacher or school principal.
5. Provide parents opportunities to volunteer and participate in their child's class, and to observe classroom activities, as follows:
 - All family members are encouraged to volunteer. Dr. W. J. Creel School met and exceeded the district's goal for volunteer hours for the 2008-09 school year,
 - Parents owning businesses are encouraged to become Business Partners with Dr. W. J. Creel School and work collaboratively to meet needs of the school and business,
 - Volunteers must sign up on the computer in the front office and be approved through the Brevard County School Board before volunteering, and
 - Requests for observations will be arranged through the office or school principal.

Parent Responsibilities:

We, as the parents, will support out children’s learning in the following ways:

- Seeing that my child attends school regularly and is on time every day,
- Reading to or with my child using the Home Book Bags, Accelerated Reader (AR) or other books a minimum of 30 minutes each day,
- Providing my child with appropriate materials and supplies throughout the year,
- Checking my child’s backpack and/or school planner every day for daily work, notifications and homework assignments,
- Talking with my child about his/her school day,
- Providing a home environment and routine that encourages my child to learn such as an appropriate bedtime, a quiet place for homework, and breakfast every day including weekends,
- Limiting television, video game and telephone use by my child,
- Making sure homework is completed every day,
- Participating in school activities whenever possible,
- Participating, as appropriate, in decisions relating to my children’s education,
- Providing ongoing communication and support to teachers and administration,
- Showing respect and support for my child, the teachers and the school,
- Taking safety precautions when picking up or dropping off my child such as limiting loud noise, refraining from cell phone usage, maintaining safe speed limits, supporting seat belt use and following the procedures in place at school, and,
- Providing bicycle safety equipment such as a helmet if my child rides to or from school.

Student Responsibilities

We, as students, will share the responsibility to improve our academic achievement and achieve the State’s high standards. Specifically, I will:

- Take pride in my school, Dr. W. J. Creel School,
- Take pride in my work by doing my personal best in my work and behavior,
- Read at least 30 minutes every day outside of school using the Home Reading Book Bags, Accelerated Reader (AR) or other books,
- Do my homework every day and ask for help when I need to,
- Give to my parents or the adult who is responsible for me all notices, letters and/or my school planner every day,
- Work cooperatively with adults and classmates,
- Follow the school and bus rules,
- Show respect to adults and other students,
- Accept consequences for my actions,
- Follow school and city rules when walking to and from school, and,
- Wear my bike helmet when I ride to and from school.

C. Building Capacity for Involvement

1. **Dr. W. J. Creel School** will distribute information and provide assistance to parents in understanding the Sunshine State Standards (SSS), Grade Level Expectations (GLEs), Florida Comprehensive Assessment Test (FCAT), and state and local assessments annually. Dr. W. J. Creel School will assist parents on how to monitor their children’s progress and how to work with educators to improve the achievement of their children. These goals will be obtained through Open House, the bi-monthly Creel Chronicle newsletter, grade-level newsletters, individual meetings with the principal and parent conferences. Information on these topics will also be available on the district and school website. Teachers will communicate with parents through Edline and provide parents with student grades through the Grade Quick program. Dr. W. J. Creel School will purchase a student planner for each

- student in grades 1-6. The planner will be a tool for organization and communication for teachers, students and parents.
2. **Dr. W. J. Creel School** will provide materials and training programs (i.e. Parents Assuring Student Success (PASSport), FCAT parent nights, Reading Goes Home, Science Nights, Kindergarten Orientation, TK1 Parent Night, Soaring Eagle Home Reading Program) and meetings (i.e. Parent conferences, Principal and Child Study meetings) throughout the year to help parents stay informed, monitor their child's progress and work with the school to improve their child's academic success. Success will be based on parent feedback from the annual Parent Survey, District Client Survey and evaluations following parent activities and trainings.
 3. **Dr. W. J. Creel School** will provide training to our faculty and staff (i.e. faculty/staff meetings, grade level meetings, teacher inservices, and mentoring) in the value of contributions of parents, ways to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build partnerships with families. Success will be determined based on training evaluations, the annual Parent Survey and District Client Survey.
 4. **Dr. W. J. Creel School** will share information and work collaboratively with community programs (i.e. Local preschools/daycares including our Voluntary Prekindergarten Program (VPK), Rolling Readers Read Aloud, Tutor/Mentor Program and Grade Level Reading Intervention Program (G.R.I.P.), Very Special Arts, C.A.R.E. to Read (Canine Assisted Reading Education, Reading is Fundamental (RIF), Dorcas Outreach Center for Kids (DOCK), and Mentoring to encourage and support parents in fully participating in the education of their child. A Title I Resource Center is available, providing learning materials for parents to use with their child at home. Success will be determined based on training evaluations, the annual Parent Survey and District Client Survey.
 5. **Dr. W. J. Creel School** will provide an individualized Home Reading Program for K-3. A take-home book bag containing quality literature including a science and/or math book will go home bi-weekly to be read with a parent. Parents will sign a Sharing Sheet saying they read with their child. Teachers will use the Sharing Sheets to celebrate reading success, monitor participation and provide family support for involvement as needed.
 6. **Dr. W. J. Creel School** will provide information to parents about programs, meetings and activities in a parent-friendly format and language that can be understood.
 7. **Dr. W. J. Creel School** will provide any reasonable support for parental involvement activities as may be needed or requested by parents (i.e. childcare, meals).

D. Accessibility

1. **Dr. W. J. Creel School** will provide information to parents about programs, meetings and activities in a parent-friendly format and language that can be understood (i.e. native language translation) when feasible. Dr. W. J. Creel School will provide special accommodations for parents or students with disabilities (wheelchair access, sign language interpreter, etc.) as necessary or requested, to ensure the opportunity for full participation when feasible. Success will be determined based on school volunteer activity from the VIPS program, training evaluations as well as the annual Parent Survey and District Client Survey.
2. **Dr. W. J. Creel School** will provide any reasonable support for parental involvement activities as may be needed or requested by parents (i.e. childcare, meals, varied times for meetings).
3. The Soaring Eagle Home Reading Program for grades K-3 is provided in Spanish and English.

Adoption

This **Dr. W. J. Creel School** Parent Involvement Plan has been revised jointly with, and agreed on with, parents of children participating in the Title I program, as evidenced by meeting minutes.

The Parent Involvement Plan was revised by Dr. W. J. Creel School on September 1, 2009 and will be in effect for the period of the school year.

The school will distribute this Parent Involvement Plan to all parents of participating Title I children and make it available to the community on or before October 1, 2009.

Kathryn A. Eward, Principal
(Signature of Title I Authorized Representative)

September 25, 2009
(Date)